# Trout Creek School District #6 Board Meeting Minutes

12/13/2022

**In Attendance:** Carolyn Nesbitt, Vice Chair; Bryant Eaton, Trustee; Michael Linderman, Trustee; Zachary Hannum, Trustee; Scott Rasor via zoom, Chair; Preston Wenz, Superintendent; Jennifer McPherson, District Clerk; Staff Members: Debra Cashman, Elizabeth Hart. Others: Ed Cashman, Rob Purdy.

**I. Call to order**

Mrs. Nesbitt called to order the meeting of the Trout Creek School Board at 6:00 pm on 12/13/2022 at Trout Creek School.

**II. Pledge of Allegiance**

Mrs. Nesbitt led the Pledge of Allegiance.

**III. Recognition of Visitors/Public Comment**

Mrs. Nesbitt asked for public comment: There was none.

**IV. Approval of the Agenda as Presented**

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Linderman; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

**V. Approval of the Warrants**

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Linderman; 2nd: Mr. Eaton

**On the poll of the Board, the motion carried unanimously.**

**VI. Approval of the Minutes from 11/10/2022**

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Eaton; 2nd: Mr. Hannum

**VII. Administrative Report**

Mr. Wenz reported on the following:

 **Enrollment/Attendance**

Enrollment - 74

* EK 8
* K 12
* 1/2 13
* 3/4 16
* 5/6 9
* 7/8 16

Attendance - Nov was 88%

**Academics**

* Second quarter ends January 23
* Ordering more math books due to increased enrollment
* Ordering more Chromebooks due to increased enrollment
* See email in your inbox with shared state testing data
* Yvonne Fields from OPI will be here Friday and we will be discussing moving forward using that data

**Facilities**

* Beginning to plan for handling increased enrollment as new students continue coming in
* Snow plowing going well
* Elevator phone getting number assigned and fixed
* Dave will be recoating the gym floor and waxing the main hallway over the break.

**Extracurricular**

* Congratulations goes to Coach Eaton and our boys basketball team for an outstanding season!
* Girls basketball will be getting underway with some open gym time over the holidays
* Kate Hardman being recommended for the coaching position tonight
* Going into the spring we will be looking for a golf coach and possibly a track coach
* Archery has the second half of an in-house 3D tournament over the break

**Miscellaneous**

* We have milk! Wednesdays are delivery days.

**VIII. Maintenance Report**

 No report given except what was in the Superintendent’s Report

**IX. District Clerk Update**

1. Financial Report - Ms. McPherson provided financial reports to the Board and answered questions from Board Members. Ms. McPherson shared with the Board that there is slight concern regarding the fuel costs for bus routes and fuel mileage discrepancy. The Board requested Ms. McPherson ask Mosher Transportation to please explain the discrepancy.
2. District Report Card - Mrs. McPherson presented the Board with the District Report Card, in compliance with MCA 20-7-104. It is located on the District website.

**X. Discussion (D) & Action (A) Items**

1. **Transportation Committee Update - No Update from the Committee**
2. **Request for Bids** - Ms. McPherson stated that the RFB is not yet complete and requests the Transportation Committee meet with her and Mr. Wenz to finalize and ready for publishing. The Committee set the date for Monday, December 19, 2022 at 1 pm.
3. **Route Change Approval -** Mr. Wenz presented the bus routes with the added stops to the Board for approval.

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Linderman; 2nd: Mr. Eaton

**On the poll of the Board, the motion carried unanimously.**

**D. TR-1 Update Approval** Mr. Wenz shared that the next step with the bus route changes is to submit them to the County Transportation Committee for approval. Once approved at the county level, Ms. McPherson will need to submit new TR-1s to OPI. Ms. McPherson is requesting permission to submit the new TR-1s upon route approval by the County.

 Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Linderman; 2nd: Mr. Rasor

**On the poll of the Board, the motion carried unanimously.**

**E. Safety Policy - First Reading - TABLED**

**F. Coaching Recommendations -** Mr. Wenz Recommended to following for Coaching contracts:

1. Rebecca Doyle for Archery for NASP program.
2. Debra Cashman and Alicia Wenz - Cheer Volunteers

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Eaton; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

1. Annie Taylor for Cross Country - TABLED
2. Kate Hardman for Girls Basketball - TABLED

**G. Extra Duties Contracts -** Mr. Wenz recommended the following staff members for extra duty contracts:

1. Veronica Colyer - Tutoring, with option to offer another contract should Mrs. Colyer wish to tutor additional students.

 Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Linderman; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

1. David Sorenson - Cable Run job in preparation of new security cameras.

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Eaton; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

1. Dave Eldridge - Cable Run job in preparation of new security cameras.

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Eaton; 2nd: Mr. Linderman

**On the poll of the Board, the motion carried unanimously.**

**H. Superintendent Evaluation Tool -** Mr. Wenz presented the evaluation tool and requested a date and time for his annual evaluation. The Board agreed to use the tool as it aligns with the goals identified in FY22. The Board will conduct Mr. Wenz’s annual evaluation on January 10, 2023 at 4:30 pm.

Action Read By: Mrs. Nesbitt; Motion Made By: Mr. Linderman; 2nd: Mr. Eaton

**On the poll of the Board, the motion carried unanimously.**

**XII. Next Meeting Agenda Items**

1. Backboards for gym.
2. Transportation committee
3. Safety Policy First Reading.
4. Fuel Bill - discrepancy
5. Background check procedure
6. Raptor System
7. Cyber security policy

 **XII. Adjournmen**t – Meeting was adjourned at 7:28 pm

Next Meeting: Regular Board Meeting Tuesday, February 14, 2023

 Respectfully Submitted,

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Jennifer McPherson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2022.

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D. Scott Rasor, Board Chair Date