# Trout Creek School District #6

# Meeting Minutes

1/11/2022

**In Attendance:** Eric Viviano, Board Vice-Chair; Carolyn Nesbitt, Board Member; Zach Hannum, Board Member; Scott Rasor, Board Member; Preston Wenz, Principal/Superintendent; Jennifer McPherson, District Clerk; Staff Members: David Sorenson, Taylor Etienne, Jolynn Hanson, Craig Barrus, Donn Morris; Community Members: Art & Kathy Hassan, Marian Stonehocker.

**I. Call to order**

Mr. Viviano called to order the regular meeting of the Trout Creek School Board at 6:02 pm on 1/11/2022 at Trout Creek School.

**II. Pledge of Allegiance**

Mr. Viviano led the Pledge of Allegiance.

**III. Recognition of Visitors/Public Comment**

Mr. Viviano asked for public comment. There were no public comments

**IV. Motion to Approve the Agenda as Presented**

Action Read By: Mr. Viviano; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Rasor

**On the poll of the Board, the motion carried unanimously.**

**V. Motion to Approve Warrants**

Action Read By: Mr. Viviano; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Rasor

**On the poll of the Board, the motion carried unanimously.**

**VI. Approval of Minutes from 12/14/2021 and 12/22/2021**

Action Read By: Mr Viviano; Motion Made By: Mr. Rasor; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

**VII. Administrative Update**

Mr. Wenz reported on and discussion took place regarding the following:

Superintendent Report for January 2022

Attendance (Dec 1 - Dec 21)

Overall 87%

EK 100%

K 93%

1st 83%

2nd 88%

3rd 83%

4th 89%

5th 87%

6th 75%

7th 96%

8th 83%

Facilities

* Work is underway on #6 Building
* New locks/lock pads are being installed on gym doors and south door of main building
* Going to start piling snow in area at south end of gym - bus will park along fence where bus area is
* First roof bid is in - information is in your “packet”

Personnel

* Observations ongoing and will be wrapped up by end February
* Teacher recommendations will be made in March for contracts
* I will be recommending Taylor Etienne for the special education teacher position in March
* I will be recommending Jo Hanson for the 3/4 teacher position in March
* We will be looking for a 7/8 teacher for the 22-23 school year
* We are subbing different people in for the assistant custodian position
* I am recommending Rosa Torretta for the open paraprofessional position This is a negotiation year with the union - who from the Board wants to be in on the meetings? Whole Board? Just a few of you? Ought to be at least 2 Board members

Miscellaneous

* Need a meeting before the February Board meeting to do my evaluation
* My contract will be up for consideration at February meeting
* Possible extension of one of our bus routes - Route TC 2 - South Hill Road and 3 Corners - gathering more info on this
* [Elizabeth Kaleva](mailto:eakaleva@kalevalaw.com)is going to assist us with adding fire hydrants and with the water line issue - I will keep you posted on this progress Marian Stonehocker commenting about line mapping.
* Adult Ed…we have 3 classes confirmed and a possible 2-3 more in the works
* Archery Team has about 25 members including some from Plains and Thompson Falls - practice starts January 27 - practices will then be on Tuesdays or Thursdays - splitting the team up between the days for safety and better focus on practice

**VIII. Custodial & Maintenance Update**

Mr. Barrus reported on and discussion took place regarding the following:

* #6 moving along, late start due to Contractor employee health issues.
* Keypad being replaced in back door
* Lead Sampling – talked to Greg Montgomery who sent Mr. Barrus the spreadsheet to follow the steps. MEL labs will send collection kits and we send them back and they bill DEQ. Testing doesn’t cost the district anything. Mr. Barrus will stay on top of it.
* Dishwasher is in but is not functional yet. Electrician has to pull wires and the breaker. It has to have a double pex line run for the hot water. Was scheduled for Sunday but did not make it due to the storm.

**IX. District Clerk Update**

Ms. McPherson reported on the District FInancials. She also provided an update on the status of the P-Card Application process.

**X. Discussion (D) and Action (A) Items:**

1. Water line Break – Water line break and repair, hydrants, and water line responsibility were discussed.
2. Election Update - Election process was discussed.
3. Grants Update - Update on Grant status was provided. Mr. Wenz and Ms. McPherson are reviewing grant budget considerations for amendment possibilities.
4. Strategic Planning Process - Mr. Wenz recommends Elizabeth Kavela for Strategic Planning. Her fee is $1,500. Potential dates were discussed. TABLED - Mr. Wenz to follow up via email re: scheduling.
5. Board Training - Mr. Hannum stated he believes Ms. Kavela originally said she would do the training for free but didn’t get in writing. Mr. Wenz to verify.
6. Early Kindergarten Student Approval – A.P. recommended to start Early Kinder by Mr. Wenz.

Action Read By: Mr. Viviano; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

1. Paraprofessional Recommendation (D, A) Mr. Wenz recommends Rosa Torretta for the paraprofessional position.

Action Read By: Mr. Viviano; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

**XI. Next Meeting Agenda Items:**

1. CBA Committee to seat, Mrs. Nesbitt wants to be involved.
2. Mr. Wenz to finalize Board Training and Strategic Planning.

**XII. Adjournmen**t – Meeting was adjourned at 6:42 pm.

Next Meeting: Regular Board Meeting Tuesday, March 8, 2022 @ 6 pm.

Respectfully Submitted,

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Jennifer McPherson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2022.

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Michael Linderman, Board Chair Date