# Trout Creek School District #6

# Special Meeting Minutes

11/2/2021

**In Attendance:** Mike Linderman, Board Chair; Carolyn Nesbitt, Board Member; Zach Hannum, Board Member; Eric Viviano, Board Member; Scott Rasor, Board Member; Preston Wenz, Principal/Superintendent; Jennifer McPherson, District Clerk; Staff Members: Allie Viviano; Community Members: Kathleen & Art Hassan, Bev Brumlaugh.

1. Call to order

Mr. Linderman called to order the regular meeting of the Trout Creek School Board at 6:13 pm on 11/2/21 at Trout Creek School.

1. Pledge of Allegiance

Mr. Linderman led the Pledge of Allegiance.

1. Recognition of Visitors/Public Comment

Mr. Linderman asked for public comment, no responses.

1. Motion to Approve the Agenda as Presented

Action Read By: Mr. Linderman; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

1. Information and Discussion Items
   1. Discussion – Extra Curricular Van: Mr Wenz recommended that TCS not purchase the van. Provided financials and insurance costs and stated it does not make sense to purchase at this time. Mr. Wenz also stated he will work on building relationships within the community for possible future sponsorships. Mr. Linderman did reiterate that TCS does get 4,000 Extra Curricular miles through Mosher Transportation.
   2. Discussion – Work group District Goals – Mr. Wenz provided the Board with Goals that TCS staff compiled. Mr. Wenz stated that curriculum needs to be looked at more carefully, especially math. He stated that the current curriculum is “jumpy” ad does not flow well from year to year. Mr. Linderman stated that curriculum needs to be driven by the administration to the teachers. Mrs. Nesbitt shared that curriculum needs to be linear, progressing and expanding from year to year. The Board asked questions about curriculum and Mr. Wenz answered that he will meet with the teachers for their input before making recommendations.

**The below is notes taken during the discussions of the Staff Set Goals Document provided. “Staff Goals” will be changed to “District Goals” when adopted.**

Staff Goal 1 – “Safe and drug free environment.” This should be a goal and mission, measurable through discipline and injuries. Initial goal for injuries – less than five injuries that require outside medical attention. Zero drug referrals.

Staff Goal 2 – “Use data from multiple measures to monitor student progress, guide instruction and evaluate the effectiveness of programs, curriculum, and teaching.” Currently have three data measures in use that we can use: State testing, curriculum assessments, and FastBridge. Use the three measurement tools to evaluate student progress, guide instruction, and evaluate programs, curriculum, and teaching.

Staff Goal 3 – “Curriculum is aligned throughout grade levels, emphasizes critical thinking and application, and meets the social and emotional needs of all students.” Trout Creek Curriculum needs to be aligned throughout grades. Measurable through testing. Curriculum needs to be sequential, building off the previous year. Scope and Sequence need to align.

Staff Goal 4 – “Counseling program will focus on meeting the emotional and social needs of our students.” TCS will offer counselling services. How are we going to measure this? Counselor’s hours, continue offering counseling services. Books in library, programs available. ParentingMontana.org website. Perhaps TCS Teachers can utilize the website and familiarize themselves with the Social Emotional Development age-appropriate information as an additional tool to helps support Social Emotional Learning.

Staff Goal 5 – “Facilities will be well maintained and safe.” Maintenance will build a checklist for maintenance and safety standards.

Staff Goal 6 – “Parents/Guardians will be actively involved in promoting high expectations, strong values, and strong morals in a supportive home environment that results in positive student learning.” This cannot be a goal because TCS has zero ability to change parents/guardians. However, TCS will provide a minimum of 7 opportunities for parental involvement at the school per school year. Measurable by participation rates, sign in sheets, etc. Thoughts for this: Feed them, National Family Dinner Night, Cinema on the Court movie nights, Winter Warbling - winter night singing, Christmas Caroling Night, Staff/Parent sport opportunities, parents vs kids? Pastries with Parents, Talent Nights/Karaoke singing, etc. Would appreciate additional thoughts, ideas, and suggestions.

**The below is notes taken during the discussions of the Superintendent/Principal Goals.**

* + 1. Superintendent/Principal Goals –

We need to go after every grant dollar possible to increase our General Fund. Grant writers needed for writing.

The Superintendent will:

* Provide positive and safe campus/district environment for all stakeholders
  + Monitor through committees, staff meetings/trainings, agendas and sign in sheets
* Recruit and retain staff that are appropriately and correctly certified for their positions within the District
  + To include but not limited to: staff evaluations, professional development, model lessons in classrooms. Evaluations – teachers 2x/yr, classified 1x/yr.
* Ensure all programs and activities are reviewed annually and adjustments made accordingly
  + Examples include but not limited to: Technology programs, curriculum programs, athletics, parent/family nights
* Ensure curriculum and resources are reviewed on an ongoing basis with staff and adjustments made accordingly for high student achievement and learning
  + Reviews through staff meetings, committee meetings
* Ensure all facilities are maintained and operational
  + Monitor through maintenance reports, safety checks, reviewing logs or checklists
* Be actively involved in the community and promote transparency, while maintaining communication with the community
  + Examples include but not limited to: join some community organizations, assist with festivals and events, present District information to organizations and groups, utilize newspaper and social media to cover events and activities
* Continue working towards/on financial stability, while allocating the necessary personnel, fiscal, technological and facilities resources to support District operations

Mr. Wenz will be bringing final copy with monitoring pieces to the next Board meeting.

Mr. Wenz provided three example evaluations to the Board. The Board will be reviewing to vote on which one they will utilize at the next Board meeting.

1. Action Items
   1. Action – Approve Activities Van Purchase – Did not move.
   2. Action – Approve District Goals – Did not move.
   3. Action – Approve Superintendent Goals – Did not move
2. New Business for Next Meeting
   1. Vision Statement needed, 1, 5, and 10 year plan.
   2. Set agenda for next work group.
   3. Vote on Evaluation to be used.
3. Adjournment – Meeting was adjourned at 7:15 pm.

Next Meeting: Regular Board Meeting Tuesday, November 9, 2021 @ 6 pm

Respectfully Submitted,

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Jennifer McPherson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2021.

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Michael Linderman, Board Chair Date