# Trout Creek School District #6

# Regular Meeting Minutes

02/13/2024

**In Attendance:** D. Scott Rasor, Carolyn Nesbitt, Marian Stonehocker, Zach Hannum, Preston Wenz, Jennifer McPherson, Jim Castner, Sheila Hoffland, Monte Nesbitt, Kimberly & Robert Johnson, Jessica Robinson, Susie Davis, Steve Freerksen, Bev Brumbaugh, Sheryl Robinett, Karen Marquardt, Ruth Allen, Beckie Doyle, Beth Loyd, Madi Koonce, Steven Conley, and Rosa Torretta.

**I. Call to order**

Mr. Rasor called to order the regular meeting of the Trout Creek School Board at 6 pm on 2/13/24 at Trout Creek School.

**II. Pledge of Allegiance**

Mr. Rasor led the Pledge of Allegiance.

**III. Recognition of Visitors/Public Comment**

Mr. Rasor asked for public comment: No public comment given.

**IV. Approval of the Agenda as Presented.**

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

**V. Approval of Warrants:**

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

**VI. Approval of :**

January 9, 2024 Minutes

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

February 5, 2023 Minutes

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

**VII. Administrative Update:**

Mr. Wenz reported the following:

Enrollment/Attendance

Enrollment is at 29

Count day count was 29

Overall attendance for January was 89%

OPI Required Plan

Updated Safe Return Plan is attached

Adult Ed

We have 5 adult education classes that are beginning or have begun:

Beginning Archery

Beginning Spanish

Roping

Intro to Clowning

Intro to Canning

MAST Assessment

Testing window begins in April

We are part of the pilot for this so the scores do not “hurt” us for anything

Next year there will be 5 testing windows for it, which will be good because each test will be less than 30 minutes to take

Miscellaneous

Fire drill this past Friday, February 9

Beginning in the middle of May, I will be turning over the job of approving facility use requests to Jim unless the Board Chair says otherwise

Still have approx $67,000 in ESSER 3 to decide use of

**VII. Maintenance Report**

Mr. Castner distributed a handout from a 2019 assessment survey. All but one item remains incomplete. Flooring is a major concern and should be a priority. The Fire Suppression system for the kitchen hood needs to be completed as well. The hood hasn’t been in operation since 1976. Mr. Castner also shared the gym use calendar.

**VIII. District Clerk Update:**

Ms. McPherson provided financial reports and reviewed them with the Board.

**IX. Discussion (D) and Action (A) Items:**

1. New Clerk Hire - The Interview Committee recommended Robert Johnson as the new clerk, effective 7/1/2024. He will be training part time at 20 hours per week as of February 20, 2024. His hours may increase in April of 2024.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

1. Paraprofessional Recommendations - Mr. Wenz recommended Kimberly Johnson as a part-time paraprofessional in the afternoons and Mary Chaboya as a part-time paraprofessional in the mornings.

For Mrs. Johnson -

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

For Mrs. Chaboya -

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

1. School Board Trustee Vacancy - Mr. Linderman resigned on 2/5/2024. The Board is soliciting interest. Mr. Wenz recommending appointing someone versus the other option of amending the Call for Election so someone can run.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

1. Board Resolution for Disposal of Disttrict Property - Mr. Wenz reported that the District has many things that need to be disposed of and he would like to see policy followed in relation to the disposal. Parent Mr. Conley volunteered to help make an inventory. The item was TABLED.
2. ARP & Safe Return Plan Review - Mr. Wenz shared the OPI required plans needed. ARP is done and needs to be placed on the website. Safe Return needs to be approved tonight and placed on the website. It will cover both FY 24 and FY25.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

1. Review & Discuss Emergency/Fire Drill/Active Shooter Policies - Mr. Rasor stated that it came to the Board’s attenditon at the last planning meeting, a publicly-held board meeting, that Trout Creek School is not meeting the 8 lawfully required emergency drills. Mr. Rasor asked Mr. Wenz to please share the policy and where the District is with meeting them. Mr. Wenz shared TCS Policy 8301 and reviewed with the Board. Mr. Wenz stated that our policy reads 8 emergency drills, that there is no timeline to getting them completed, that they can all be done in one day, but that’s not recommended.
2. Superintendent Performance - Adherence to State-mandated School District Emergency/Fire Drill/Active Shooter Policies - Mr. Wenz requested a closed session for this item. Mr. Rasor paused the regular board meeting at 7:17 pm to enter closed session. Mr. Rasor reopened the meeting at 8:02 pm.

Mr. Rasor asked for a motion to suspend the administrator with pay.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

**X. Next Meeting Agenda Items**

1. Resolution to Dispose

**XI. Adjournmen**t – Meeting was adjourned at 8:05 pm

Next Regular Meeting: March 12, 2024

Respectfully submitted,

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Jennifer McPherson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2024.

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D. Scott Rasor, Board Chair Date